

# Child Protection Policy



## CHURCH DETAILS

Name:	Crofts End Church (hereafter, "The Church")
Address:	1 Crofts End Road, St George, Bristol. BS5 7UW
Telephone Number:	0117 9513520
Email address:	office@croftsend.org
Denomination/Organisation	Free evangelical

## MISSION STATEMENT

The Crofts End Church Leadership Team [hereafter referred to as CL] recognises the importance of its ministry to children and young people and its responsibility to protect and safeguard the welfare of children and young people entrusted to the church's care.

As part of its mission, the Church is committed to:

- Valuing, listening to and respecting children and young people as well as promoting their welfare and protection.
- Safe recruitment, supervision and training for all the children's/youth workers within the church.
- Adopting a procedure for dealing with concerns about possible abuse.
- Encouraging and supporting parents/carers.
- Supporting those affected by abuse in the church.
- Maintaining good links with the statutory childcare authorities and other organisations.

## CHURCH POLICY

The [CL] recognises the need to provide a safe and caring environment for children and young people. It also acknowledges that children and young people can be the victims of physical, sexual and emotional abuse, and neglect. The [CL] has therefore adopted the procedures set out in this document (hereafter “the policy”). It also recognises the need to build constructive links with statutory and voluntary child protection agencies. The policy and attached practice guidelines are based on a model published by the Churches' Child Protection Advisory Service (CCPAS) . The [CL] undertake to file a copy of the policy and practice guidelines with CCPAS and social services, and any amendments subsequently published. The [CL] agrees not to allow the document to be copied by other organisations.

The [CL] is committed to on-going child protection training for all children/youth workers and will regularly review the operational guidelines attached.

The [CL] also undertakes to follow the principles found within the Abuse Of Trust guidance issued by the Home Office and it is therefore unacceptable for those in a position of trust to engage in any behaviour which might allow a sexual relationship to develop for as long as the relationship of trust continues.

## RESPONDING TO ALLEGATIONS OF ABUSE

Under no circumstances should a church worker carry out their own investigation into the allegation or suspicion of abuse. The person in receipt of allegations or suspicions of abuse will do the following:

- Concerns must be reported as soon as possible to Jill Davis (hereafter the "Co-ordinator") telephone number: 0117 9555912 who is nominated by the [CL] to act on their behalf in dealing with the allegation or suspicion of neglect or abuse, including referring the matter on to the statutory authorities.
- The Co-ordinator may also be required by conditions of the Church Insurance Policy to immediately inform the Insurance Company.
- In the absence of the Co-ordinator, or if the suspicions in any way involve the Co-ordinator then the report should be made to Andrew Yelland (hereafter the "Deputy Co-ordinator") Tel no: 0777 5741787. If the suspicions implicate both the Co-ordinator and the Deputy Co-ordinator, then the report should be made in the first instance to the Churches' Child Protection Advisory Service (CCPAS) PO Box 133, Swanley, Kent, BR8 7UQ. Telephone 0845 120 4550 or alternatively contact First Response Bristol team on 0117 9036444. The Police Child Abuse Investigation Team telephone number is 0117 9454320.
- Suspicions must not be discussed with anyone other than those nominated above. A written record of the concerns should be made in accordance with church procedures and kept in a secure place.
- Whilst allegations or suspicions of abuse will normally be reported to the Co-ordinator, the absence of the Co-ordinator or Deputy Co-ordinator should not delay referral to the Social Services Department.
- The [CL] will support the Co-ordinator/Deputy Co-ordinator in their role, and accept that any information they may have in their possession will be shared in a strictly limited way on a need to know basis.
- It is, of course, the right of any individual as a citizen to make a direct referral to the child protection agencies or seek advice from CCPAS, although the [CL] hope that members of the church will use this procedure. If, however, the individual with the concern feels that the Co-ordinator/Deputy Co-ordinator has not responded appropriately, or where they have a disagreement with the Co-ordinator(s) as to the appropriateness of a referral they are free to contact an outside agency direct. We hope by making this statement that the [CL] demonstrate the commitment of the church to effective child protection.

The role of the co-ordinator/ deputy co-ordinator is to collate and clarify the precise details of the allegation or suspicion and pass this information on to the Social Services Department. It is Social Services task to investigate the matter under Section 47 of the Children Act 1989.

## **ALLEGATIONS OF PHYSICAL INJURY OR NEGLECT**

If a child has a physical injury or symptom of neglect, the Co-ordinator/Deputy Co-ordinator will:

- Contact Social Services (or CCPAS) for advice in cases of deliberate injury, if concerned about a child's safety or if a child is afraid to return home.
- Will not tell the parents or carers unless advised to do so having contacted Social Services.
- Seek medical help if needed urgently, informing the doctor of any suspicions.
- For lesser concerns, (e.g. poor parenting), encourage parent/carer to seek help, but not if this places the child at risk of injury.
- Where the parent/carer is unwilling to seek help, offer to accompany them. In cases of real concern, if they still fail to act, contact Social Services direct for advice.
- Seek and follow advice given by CCPAS (who will confirm their advice in writing) if unsure whether or not to refer a case to Social Services.

## **ALLEGATIONS OF SEXUAL ABUSE**

In the event of allegations or suspicions of sexual abuse, the Co-ordinator/Deputy Co-ordinator will:

- Contact the Social Services Department Duty Social Worker for children and families or Police Child Protection Team direct. They will NOT speak to the parent/carer or anyone else.
- Seek and follow the advice given by CCPAS if, for any reason they are unsure whether or not to contact Social Services/Police. CCPAS will confirm its advice in writing for future reference.

## **APPOINTMENT, SUPPORT, SUPERVISION & TRAINING OF LEADERS & WORKERS**

The [CL] will ensure all workers will be appointed, trained, supported and supervised in accordance with the principles set out in government guidelines "Safe from Harm" ( HMSO 1993), the Criminal Records Bureau / Scottish Criminal Records Office / PECS Codes of Practice, CCPAS guidance and Church practice guidelines attached. The same principles will be applied to those appointed to work with vulnerable adults.

**SUPERVISION OF GROUP/CHILDREN'S ACTIVITIES**

The [CL] will provide details of the supervision for each specific activity in the church practice, find guidelines attached.

**SUPPORT TO THOSE AFFECTED BY ABUSE**

The [CL] is committed to offering pastoral care, working with statutory agencies as appropriate, and support to those attending the church who have been affected by abuse.

**WORKING WITH OFFENDERS**

When someone attending the church is known to have abused children, the [CL] will supervise the individual concerned and offer pastoral care, but in its commitment to the protection of children, set boundaries for that person which they will be expected to keep.

**WORKING WITH VOLUNTEERS**

Any person under the age of 18 is required to provide written consent from a parent or guardian before embarking on voluntary work within Crofts End Church or George’s Coffee House. Each volunteer under 18 years is required to provide full contact details including an emergency contact number for the adult / carer providing consent. These details will be kept securely in line with the Data Protection Act 1998.

This policy will be reviewed annually on or before (date) 2<sup>nd</sup> August 2014



Signed \_\_\_\_\_

Date 6<sup>th</sup> February 2016

Print Name Andrew Yelland

Appointment Pastor



Signed \_\_\_\_\_

Date 6<sup>th</sup> February 2016

Print Name Lynn Davis

Appointment Leader